**Minutes for SN COMMITTEE MEETING on Tuesday 13th February 2024 at 7.30pm**

1. **Attended by: Steve McKinley, Debbie Robinson, Paul Fox, Helen Le Page, Ross Maclagan, Ian Komor, Mike Le Marie**
2. **Apologies: Steve Peacock**

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| **TO BE RESOLVED/CONTINUED FROM PREVIOUS MEETING** | **ACTION** |
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| Message to club-Do you have a 1st aid qualification? Are you willing to use it for the club? If so can you register it with BOF. RM to draft email to the club. | RM going to draft. **Still waiting on Peter Hart (BOF) reply** |
| Email came through from BOF on increasing partnership with other bodies – not sure if we want to do this at the moment and who would do it? | **Committee members to read email and if relevant bring forward to next meeting.** |
| DR has asked SCOA for a grant for 50 SIAC cards. £3,500. Debbie will be attending meeting next week where it will be discussed. | **DR took the request forward, and will keep us updated. SCOA were looking at budget and policy as to how to spend funds. Next meeting is 1st week of march.** |

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| **CHAIRMANS’ REPORT** | **ACTION** |
| 1. Woodlarks PoC – the camp have a Pathfinders working party between 19th -24th April when they would like to set up the markers for the PoC. Do we want to help/drive this  ?      1. The response on SI dibber purchase – this is the email Martin sent back to me …     ***I have now heard back from our manufacturer and they aren’t able to provide the sets of 7 + 1 free SIAC.  All the special SIACs have now been sold.***    ***The not for profit club price per standard SIAC is £57.24+VAT.***  ***The saving on 7+1 special animal SIACs would have been marginal because each of the special SIACs was more expensive than an ordinary SIAC.***     1. New club levy information has been circulated by BOF – I have a copy if anyone needs it – it may already have gone to a number of you      1. Peter Hart responded to my question about first aid requirements … his response is below     **“I apologise for the delay in responding but this is because of a number of different reasons, one being that one of the documents that you both provided had not been approved (the one in respect of the requirement to have a defib at all events) but like you it was the only one that comes up when you do a search and yet it was not on the website.**    **I will send the latest copy of the guidelines to you this week and also make sure they are published on the website”**    In the context of this I also received from BOK, who must have asked a similar question upon seeing the document    ***Just to give some context to my enquiry, we (BOK) are wrestling with how much FA support we need for our events. Naturally for Regional and National events we have full cover but for our Local events (which we typically get under 150 orienteers participating) we are still providing what many would regard as a full bells and whistles service, which is placing something of a strain on our volunteer resources.***    ***We now have a good situation with a large proportion of our regular volunteers having attended a recent 3-hour Emergency First Aid course and I wanted to check, if at least one of them was an event official and had the FA kit with them at Assembly, if that would be adequate for some of our midweek local events, such as our summer urban series or suchlike?***    ***Without mentioning any other clubs, I have recently attended their midweek local events, such as Mapruns, where the only person at “Assembly” is the person handing out maps and ticking people off in a car park, from the back of their car, as they start and finish without any other support and I wanted to check if that would be adequate from a FA perspective if that person is FA qualified and has access to a suitable FA kit and a nearby defibrillator.***       1. A request was sent from BOF re major events … it reads     *Events of particular concern are:*   * 1. *British Orienteering Champs/British Relay Champs 2025.  There is a rota for this event, but for a number of reasons, there was always going to be a gap in 2025.  There is a weekend reserved for this – 29/30 March 2025, but as yet there is no host club or association.  The current solution is likely to be combining BOC with the JK Long and having BRC on the same weekend as the British Middles.  Neither of these is ideal, but that is what will have to happen if no other solution turns up very soon.*   *2.    There are no hosts for the Peter Palmer Junior Team Relays and the Harvester for this year – 2024.*  *Beyond those main concerns, there are many gaps in the future that need filling as can be seen from the attached planner.  There really ought to be provisional hosts for most events for 2026 and 2027 by now.  The CSC final and the Junior/Schools events are of particular concern.*  Royal Holloway update from SMcK  Neighbouring club alliance policy for BOF. Do clubs support this to help make more junior teams? | **Steve to volunteer a work party from SN.**  **Waiting for response from SCOA. Would like to purchase 25 max.**  **SMcK and RM to offer to attend a meeting in person to discuss issues/concerns raised. Perhaps take example maps to show how other universities have been used. Spine road and chemicals were the biggest concerns.**  **Steve and Helen to fill out email form sent this evening.** |

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| **SECRETARYS’ REPORT** | **ACTION** |
| From Membership secretary Gill Sharp  I have reviewed those **members who have not yet renewed for 2024**(46 still outstanding, which is nearly a quarter of our 2023 membership of 195). Since AGM we have gained 15 new members (some, e.g. Tom/Peter Bray, rejoining SN from other clubs). Of the 46 lapsed members there are, as usual, a number of unfamiliar names who are no longer regular participants. There are also a number of better known names who have probably just forgotten (or not yet been prompted by attempting to enter a major event which employs membership validation!). | **GS will send a renewal reminder. Since this item was added to the agenda, a few have renued.** |

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| **TREASURERS’ REPORT** | **ACTION** |
| No outstanding issues |  |

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| **EVENT SECRETARYS REPORT** | **ACTION** |
| **Finished Events**  **SN Trophy 2023**  670 participants: 609 adults and 61 juniors. A very successful event and the army also seemed very pleased with the joint venture. Richard approaching AOA about getting involved with SNT next year, even though it won't be InterCorp Champs (which will be held up north).  **Wellesley**  102 participants: 68 adults and 34 juniors.  **Christmas Dinner**  Another event very well-managed by The Ely. Do we want to book there again next year?  **Hogmoor**  333 participants: 277 adults and 56 juniors. Income was £2421. Outgoings (including £200 donation to Hogmoor) £1548. £872 profit. Accordingly, I suggest that we make a donation to JROS and would like to discuss if and how that donation should be targeted  **Horsell Common**  144 participants: 98 adults and 46 juniors. 8 non-BOF adults, 6 on novice courses. Parking on Horsell turned out to be fine. 75 cars parked with room for possibly another 20 cars. This was helped by the fact that the area was dry and several people got lifts and walked or cycled in after much pushing was done to have fewer cars.  **Upcoming Events**  **Hindhead**: Feb SS.  Parking is probably ok as there are about 100 spaces in NT car park, 50 in hotel plus 20 for helpers. There don't seem to be any entries to the HHBD event yet. Hopefully they are marketing it as it is not available on the RSU website.  **Merrist Wood:** Mar SS  Booked with Merrist for March 23rd. Planner is Paul Keeble. Email for organiser has been sent.  **Frimley Fuel:** Apr SS and Prizegiving  Everything in place so far...  **Aldershot Urban**: June 1st  Planner and organiser approached.  **SNT 2024**: Dec 1st. Ash Ranges (hopefully)  Waiting to hear from Richard who is approaching AOA to see if they will book Ash Ranges for us. We would need to have a financial agreement in place with them. Not sure what that would look like at the moment. **(See below)**  SNT 2024: Application to Ash Ranges has been done by me as AOA didn't work out. We may host the Inter-services orienteering champs (RAF are organising and they approached me about using our event) so thanks to Richard Barrett for putting them in touch. Steve Bailey teetering on organising (with guidance) and Steve Mac teetering on planning. For info, Inter-Services champs is nowhere near as big as Army Inter-Corps champs that we hosted at Mytchett. Rough estimate would be around 40 men and 20-30 women  Wellington College Dec '24: Ross applying for permissions  Wellington College Dec '24: Ross applying for permissions  **Misc**  Should we update our covid withdrawal policy?  We received a question about an M16 who is running for HSA in the SS but has left HSA. It was the policy that leaving a prep school to go to a school without an O team meant they could still run for the prep school. Should we continue with this policy? Rosemary Wailes had a rule that ex pupils could run for their old school as long as their new school did not have a team. I’ve just looked up the published rules and it says you can form your own teams! | **Yes DR to book.**  **DR suggested having a junior fund so we could subsidise our own juniors more heavily. Include things like superstars/PP relay fees/YBT relay fees. Should we start a junior fund? The committee felt we could just watch the funds and be aware of it, but the treasurer can give it more thought.**  **Permissions given. Touch base early summer – map update needed. DR to update BOF website.**  **Time to remove this policy.**  **DR to chat this through further with Gill.** |

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| **MAPPING OFFICERS REPORT** | **ACTION** |
| Aldershot urban map in progress – it’s quite a big area but should be ready for a planner in March (or earlier if I get some free lighter nights)    Ash Ranges base map in progress, preparing to hand over to Colin and Roger who will do most of the leg work for me/us    Work at LWC has now completed so in my recent email to them they have agreed that we can go and redo the school map – Pete J has offered to do this for me, now just need to find a suitable time outside of term time    New base map created for Merrist Woods and passed to Paul Keeble. SMcK will do updates based upon his findings as planner. | **Nearly ready**  **In progress**  **Pete Jones to update.** |

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| **TEAM CAPTAINS REPORT** | **ACTION** |
| **Team Events:**  **Compass Sport Cup, entry deadline 4 Feb.**At time of writing (29 Jan) only 30 names confirmed. We are likely to be down on our usual turnout of 50+, with several top runners missing due to talent squad training weekend or half-term family holidays. Update to be provided at meeting.  **JK Relays and British Relays:**few names so far. Entry deadlines in early March. Generous entry fee subsidies agreed, but participants will still be paying £15/£5 and the locations do not seem to be enticing as many people as usual.  **Yvette Baker Trophy:**Mel is aware of both SEOA and SCOA heats. We are likely to attend the former.  No events currently scheduled for SE Relays or Harvester. British Mixed Sprint relays scheduled for June.  **Training Officer:**Iain Bell has agreed to take this on. His first main task will be to coordinate summer activities, including Superstars, Handicap and hopefully a SN League sprint/mini-urban event. We will coordinate with MLS for some permissions, and also BKO if they are hosting any local activities. |  |

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| **AOB** | ACTION |
| Now that Mike has got everything under his control and provided an inventory, it was felt that we should give him authority to make good any deficiencies and replacements.  It was also suggest a review of Saturday Series "standard" kit against a checklist would benefit less experienced organisers. Also providing an organised collection of "useful bits and pieces" which appear to have become a little dispersed and disorganised e.g. good supply of working stationery items (pens, sticky tape, scissors, paper, clipboards etc. designated bags/boxes of pegs for each tent, carrier bag for the sail banners. More a case of tidying up what we already own and getting it segregated into appropriate durable containers with lids and checklists to maintain supplies  The big stuff (tents, furniture) is generally in good order and very obvious, but it's the little things that make life easier for helpers on start, enquiries, etc.  When I spoke with Mike he said he had the list of kit needed on a Saturday that he went through with organisers for Saturday, but worth rechecking.  As noted in the meeting notes from November, we had already given the go ahead for both the trailier and any other kit that needed to be replaced or repaired. In the meeting we agreed that we needed new map boxes because the SN one were in a very sorry state. I think only the trailer is mentioned in the meeting notes. | **Mike has split away the admin items/stationary from the start box into a separate box.**  **Start kit for SS events only needs wooden yellow markers, clock and tape.**  **Pegs all been straightened.**  **Mike is still not sure that he has located all the kit hidden away in peoples garages.**  **Parking cones? – Thought to be in Alans garage**  **A frame display boards with club information on. Thought to be in Mels garage**  **Map boxes – could do with some new ones. (12-14) MLM/HLP to order new boxes**  **2 new digital clocks on order with count down capability.**  **Signs – need looking at and replacing.**  **Heavy duty pegs - were two boxes – one has gone missing. DR to purchase.**  **Pole sets for the banners. Double check how many**  **Wash banners** |
| Organisers course-Do we want to get a date in the diary for the New Year?  Who would run it? | **Not enough interest at this point, but might be needed in the future. There is a BOF organisers qualification. DR to ask BOF about what it involves.** |
| Club development plan | **PF has given this some time and is beginning to put together an outline.** |
| Reimbursement to Katherine Bett for 1st Aid course | **Yes. SP to reimburse.**  **Hopefully she will be able to put her qualification to good use providing some sessions for the SN juniors.** |

**Date of next meeting: Tuesday 16th April 2024 7.30pm**

Helen Le Page

SN Sec