**Minutes for SN COMMITTEE MEETING on Wednesday 16th October 2024 at 7.30pm**

1. **Attended by: Helen Le Page, Paul Keeble, Steve Peacock, Debra Robinson, Steve McKinley, Paul Fox**
2. **Apologies: Ross Maclagan**

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| **TO BE RESOLVED/CONTINUED FROM PREVIOUS MEETING** | **ACTION** |
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| Ross collecting data from 1st aid letterCurrently 9 SN members already registered with BOF 11 volunteered. | **See email dated 14/09/24 for action to be taken by Ross.** |
| How do we react to what is certainly to be passed by SEOA and a return to SEOA members paying regional fees directly vs SCOA who invoice SN – would be good to have input from Gill and Steve P please | **Gill to update the website to explain the difference.****(To be changed after AGM)** |
| **Adult sponsorship****Other clubs put more provisos on adults (Seniors not in full time education) getting sponsorship such as organizing a level C event before making the claim, being a member for a certain number of years etc.****Need to tighten the wording so very clear who is eligible. Continue to look at what other clubs offer.****Look at the upper limit to be paid each year per person.****Consider a two tier system****Ask development officer to look around at other clubs to see what they offer.** |  |
| Sustainability email from BOF.Good morning, Club Secretaries It’s Emma Monkman here, Access and Environment Officer at British Orienteering Federation (BOF). I am in the process of creating a Sustainability Strategy and would like your input, please.There are lots of different thoughts around Sustainability Strategies and I want to create something that works for Clubs as well as centrally for the BOF staff team.I am confident that Clubs are already doing lots to consider and mitigate the environmental impact of the sport and associated activities, and it would be really useful to hear about them. I have 2 basic questions to ask.1, What is your Club currently doing to make your activities more environmentally sustainable?2, What ideas do you have to lower carbon emissions in the future? If you could discuss at your Club and reply to this email with your answers, I can use the information to help form our strategy. With many thanks Emma1).We had a quick discussion regarding a recent email from BOF about making club activities more environmentally sustainable. **The committee came up with the following suggestions, but agreed we needed to discuss this with the wider club. -public access/battery generator/don’t supply plastic cups/encourage car share and public transport/re-use and recycle maps/email club magazine/online committee meetings.** | **HLP to reply with the below.** |

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| **CHAIRMANS’ REPORT** | **ACTION** |
| 1. Concern over potential characterisation by NE. Orienteering has been classed for the Devils punch bowl as “27 Recreational or other activities likely to damage or disturb features of interest” under ORNEC (Operations requiring Natural England’s consent). Under an ORNEC (quote) “It is usually possible to carry out many of these operations in certain ways, or at specific times of year, or on certain parts of the SSSI, without damaging the features of interest. If you wish to carry out any of these activities, please contact your Natural England Area Team who will give you advice and, where appropriate, issue consent”
2. We have a potential volunteer for development officer – need to think about what we would like them to do
3. Contributions to purplepen for this year ?
4. Need to revisit our sponsorship policy – questions to consider
	1. Do we support (working) adults  to the same level as juniors?
	2. Do we ask those sponsored to plan or organize (or other)?
	3. Do we increase the amount?
5. Do we need to stock take our control flags? – what is the right number, (cost £87 for 10)
 | **Paul and Steve looking into the situation and composing email.****Welcome Pete Jones as development officer****Should we make a contribution this Year? Committee agree that a £50 donation should be made. Not sure when we last made donation as maybe been swallowed up in another claim.****Steve P/Paul K to organize this.****See above****We own 80-90 flags. SMcK will do a stock take and check how many need replacing.** |

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| **SECRETARYS’ REPORT** | **ACTION** |
| BOF return has been submitted. New form made it incredibly easy! Just need to make payment. |  |

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| **TREASURERS’ REPORT** | **ACTION** |
| Mandate in in to Barclays but not processed. Can use key pad or app. Steve P is continuing as treasurer until Paul K has access to Barclays.BOF levies have not been paid recently. Make sure they go to both Steve P and Paul K so they get paid.No event costs have been submitted for the last two SS events.No invoice for land access for Farnham Park either.SEOA affiliation and BOF levy have been paid.SN trophy destined to make a loss of around £600Have been accepted for UK urban league which will make money. |  |

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| **EVENT SECRETARYS REPORT** | **ACTION** |
| **SS #1: Farnham**: 76 adults and 39 juniors took part. 16 adults were not BOF. It seems like the publicity campaign that Mark did had a big effect. I took a look to see how many entered in the last week (after map numbers had been set):9 of 23 entries on Yellow 39%10 or 26 on Orange 38%14 of 38 on Light green 37%14 of 42 on Short Blue 33%How can we ensure we have this kind of publicity for all events?Great courses from Thomas**SS #2: Witley and Mare Hill:**Taking place this weekend. We still have a problem with helpers entering late. Grrr!! It may be because organisers are not making it clear that entries have to be done by map ordering day?**SS #3: Horsell Common:**Request from MV to use as their club champs. I have requested they share transport as parking can be tight on the area. I can't limit car parking in RSU in the same way I have done in SNT entries as we use Classes for junior pairs / adult helpers etc**SS #4:**Permission on Hindhead refused. Adrian Butter supposed to be talking to Matt (ranger) about it but doesn't seem to be getting anywhere. There is a danger that we will lose this area (and possibly SLOW too). SLOW informed of our issue and asked if they know anything or can help.Alternative area is Newland Corner borrowed from GO. GO members will be given the £1 discount for the event. We will pay them a nominal £50 towards the remapping costs (remapped for their Dec 22nd event). They are also using the area for a small NY day social so it will be well-used but we are out of options as most of our areas are too wet in Jan.**SN Trophy**Request from TVOC and SOC to use the event for their club champs. Also being used as Intercorp Champs (run by RAF this year)Original license application for Bagshot area cited north entrance and open area as assembly and parking so I have had to go back requesting a change to the agreed details. I am hoping it doesn't put a spanner in the works.**Wellington College**Colin Dickson has agreed to control**CSC Heat**On LVN subject to ecology approvalAlan Wallis asked to planPaul Fox asked to organise400 competitors? £15 per competitor? Don’t want to loose money on this occasion.**Summer Urban**Where will the urban event be held 2025? Goldsworth Park? 16th August (UK Urban League Event)**Landmarc**License received for Bagshot and Long Valley North (subject to ecology approval) for 30th November 2024 to 29th November 2025. SNT is due to be held on 23rd November 2025. Do we want to re-use LVN? Minimum charge of £1200 for any event we hold on there + £6 pp over 200. License fee stayed at £180 but £30 liability insurance added and license covers multiple events. No £250 half day setup charge to pay and looks like they aren't charging for car parking on the area. | **All happy with this. DR to get it booked in asap.****Could we use Bagshot as summer colour coded event on a Weds night whilst we have the license. Might be struggling with MLS happening on the same day. Another evening?** |

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| **MAPPING OFFICERS REPORT** | **ACTION** |
| 1. Work continues to update the Black and White Hills Map for the SN Trophy. The area is quite small only 1.33km2compared with  4.5 km2 of Long Valley South
2. Permission granted to map updates to Wellington College at the end of October. Apparently I will need to be escorted by security at all times!  Seems a bit over kill but if that is what the land owner thinks must be done!
3. I will probably be out of action from that point for further mapping until May 2025
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| **TEAM CAPTAINS REPORT** | **ACTION** |
| No team events to report on since last meeting, and no team competitions scheduled for the remainder of 2024. Major team event dates for 2025 were included in most recent SNaggers. Captain's Page to be updated on website in due course.Junior club championships taking place at SN Witley and Mare Hill on Saturday 12th October.Senior club championships taking place at TVOC Hodgemoor Woods on Sunday 20th October.Trophies will be gathered in for engraving and presentation at Christmas dinner in December.British Sprints might be expensive this year which might need to be taken into account in the budget. |  |

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| **AOB** | ACTION |
| Poster/selfie frame/banner- **Keeps being suggested, are we going to action any of these ideas?** | **The A frames are great, but too heavy to lift about. A poster is the favourite idea at the moment. Paul is going to photograph the A frames so we can get some ideas.** |
| SN Birthday- **Let’s not let this creep up on us. Lets get a firm date in the calendar if we are going to hold an event. Could we design a mug/memento?** | **LWC could be a good location for a fun forest/sprint event with picnic. HLP to look into travel mugs/club momeno** |
| Junior sponsorship cap-**Does this need to be raised?** | **Pete Jones will hopefully be taking a look at other clubs policy to see how we compare** |
| Social media campaign-**Facebook seems to have picked up again, but do we need to go further?** | **Nick Cooper took some advice from Mark and did a social media campaign.** |
| Training-both adult and junior- **Action plan needed to improve quality and get attendance rising and encourage our new members along.** | **Paul to contact Iain Bell to discuss SN training/social aspect.** |

**Date of next meeting: Wednesday 4th Dec 2024 7.30pm**

Helen Le Page

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