**Agenda for SN COMMITTEE MEETING on Tuesday 11th October 2022 at 7.30pm**

1. **Attended by: Steve McKinley, Debbie Robinson, Helen Le Page, Steve Peacock, Paul Fox, Mel Slade**
2. **Apologies:**
3. Can we continue to send all items/status for the agenda 2 weeks before hand to Helen.

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| **TO BE RESOLVED/CONTINUED FROM PREVIOUS MEETING** | **ACTION** |
| Club Development Plan | **AW still working on it. SMcK to speak to alan about it** |
| JK surplus funds requestSMcK suggested buying a dedicated laptop with the money in order to facilitate helping and mapping schools. This could also be used as a back up laptop for SI activities. | **AW to submit request. SMcK to speak to AW about it** |
| Do we need to readdress our safety policy? | **AW to research other clubs’ policies and advise us what works. SMcK would like to take ideas from South Downs policy. Point this years SN trophy organiser towards it** |
| Equipment officer role | **AW would be prepared to do this if he were to step down as Chairman. SMcK to ask** |
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| Junior TrainingSummer/Winter Training. | **AW to speak to Lawrence and other coaches to find out what is planned. Possibly a training team needs to be formed to lessen the burden.** Laurence happy to continue junior training.Ian Bell will continue winter night training. **PF to ask Jane if she would be prepared to put together a summer program again after pulling one together so successfully this year.** |

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| **CHAIRMANS’ REPORT** | **ACTION** |
| 1. Sorting out the grants/expenses policy – I am attaching a draft of what could be used for consideration by the committee See attachment in email
2. Can we have some thoughts about filling the gap on the chair (or other)
3. AW has agreed to cover the SCOA/SEOA committee meetings Alan happy to continue

Steve has reached out to katherine Bett about facebook. No reply as yet. Would be good to get this going again.Steve McK filled in BOF survey about how club is with volunteers, committee etc. Recruiting members, demographics, access, Land Owners, live stock. |  |

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| **SECRETARYS’ REPORT** | **ACTION** |
| Nothing to reportFee waived For Sarah Darley to become SN Member |  |

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| **TREASURERS’ REPORT** | **ACTION** |
| Alan to stay as signatory for the bank account as long as he is happy to do thatSteve has paid BOF renual feeClub needs to raise about £3000 per annum. Slight drop in funds this year especially in covering membership. About £500 shortSince July big spends have been SEOA fees, upgrade on 5 year SI License, superstars BBQ. Some of this will be recouped. | **HLP to check** |

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| **EVENT SECRETARYS REPORT** | **ACTION** |
| **Completed Events****Planners workshop** Completed Tues 6th Sept. Was well-attended (nearly 20 people there). Feedback was good so big thanks to Pete Jones and Steve McKinley for materials provided as the basis of the workshop**Horsell Urban** Laurence sent the accounts showing a £736 profit**Frimley and Ravenscote sprints** Good feedback on the courses so well done to Jocie. 81 entries. About 20 people ran on Frimley but didn’t do the school event. Ravenscote were very happy with us using the school again so all good there. Tomlinscote seem to have CCTV in the gents loos… Jane contacted the school to make sure they were aware of the camera**Future Events****SN Trophy** Toilets are currently not insured. Need £2400 of cover. Do we self-insure or take out an event policy? Steve P looking into prices No reply as yet. Last year we didn’t have a separate policy **Wellington LevelC** The Wellington Events Coordinator is now our contact at the school so we aren’t sure if they have been primed on orienteering or if they are going to try and treat this as a commercial venture. Watch this space. Ross on the case….**Saturday Series events for next season**:Still need an organiser for Horsell and Hogmoor. Email sent to club.15th Oct Southwood and Hartland. Planner Iain Bell. Organiser Axel. Permissions granted for Southwood and Hartland parks and for parking in Morrisons10th Dec Horsell. Planner Rebecca Lovegrove. Organiser Cameron Lamond (Volunteered post meeting) Permissions granted.14th Jan Wellesley Woods. Organiser Steve Bailey. Verbal permissions given. Written underway (may be part of annual license)11th Feb Frensham Heights School. Planner Nick Cooper. Organiser Sue Bett. Map needs update. Permissions granted18th March Hogmoor. Planner Tom Howell. Permissions underway (may be part of annual license). **NO ORGANISER**22nd April Alice Holt. Planner Steve Keyes. Organiser Mel. Permissions underway Permissions for Hogmoor and Wellesley Woods may be done under an annual license with Land Trust**Misc**With the current financial state of the club and seems we made £500 on SS events last season, should we go back to free runs for helpers at SS events, funded by the club? Cost is about £2.50 per adult helper and about £1.50 per junior helper6th December SN Christmas dinner at The Ely. Email sent out to club £5 suto children who order off the main menuAre we going to ask juniors who are subsidised to plan / organise events to help the events that fund them? Who does this, how much can we ask with the pressure of school work. Should we send a letter, or just leave it be for the moment? It was decided not to do anything.Roger Thetford TVOC looking for urban events for uk urban league. Do we want to put forward our Urban event for next year? Go for a Sunday to use parking facilities at Farnborough again. Level BLong term plan for SIACS. Are we looking into buying them? When needed we borrow from SLOW. £65 each. Probably not worth buying.Gift for Organisers / Planners / Mappers £8. Approval to go ahead? YesSN League included Bisley and double sprints. Will also include SN Trophy so that we can determine league winners in time for the Christmas dinner (which is just before Horsell…)Wellington confirmed as SCOA league event. Needs to be level B for SE league and SNT is also SE league so Wellington can’t be | **If toilet insurance is under £100 we will go ahead with the policy.** |

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| **DEVELOPMENT OFFICERS REPORT** |  |
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| **MAPPING OFFICERS REPORT** | **ACTION** |
| 1. Preparing a map for Wellington
2. Continue to work the LVS map still being updated
3. Created new base map for BAOC ATR Winchester
4. Created a new base map for Kings Worthy (for BADO)
5. Frensham Heights map needs an update for Feb
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| **TEAM CAPTAINS REPORT** | **ACTION** |
| **Compass Sport Cup:** SN will not be sending a team to the 2022 final on Sun 16th October. No members positively committed to attend, so in the end it was an easy decision to withdraw. This is disappointing after our resounding victory in the regional heat, but the time and cost commitment of sending a competitive team to such a distant final was always likely to be a stretch. For 2023 it is likely that we will participate in a regional heat in SCOA. (New Forest) and the final is in Somerset.**2022 Club Championships:** provisionally scheduled for BKO Swinley/Buttersteep event on Sat 3rd December, but BKO do not yet have a Planner confirmed. The back-up option of BADO Micheldever event on Sun 23rd October is now only 3 weeks away and it would not be ideal to give such short notice if we had to switch. BKO remain confident of going ahead with their event (based on email exchange in late September), so suggest we stick with it for now. **Now confirmed****Team Captain budget for the coming year (up to Jun 2023):** a plan amounting to a total subsidy of about £1000 has already been circulated in the context of agreeing a proposed subsidy for CSC Final. In 2023 it is expected that there will be a high level of participation in BRC (Hambleden) and BMSRC (Brunel Uni) and that we will hopefully see the return of SE Relays. Entry fees for these events have not yet been announced, but it is planned to utilise the available subsidy budget to the greatest extent possible within our policy.Next year’s compass sport cup entry is now open-Final is in Somerset. |  |

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| AOB | ACTION |
| Track to Terrain-Encouraging new adult participation2 demographic groups- both have different requirements. Scout groups will be hard to attract as unlikely to come more than once.Adults...who will turn up? What type of course will they cope with? Distance, difficulty? Great idea to potentially recruit new members. | **The committee were all very positive about SMcKs ideas, but more thought is needed on how to attract the right demographic group. All committee to give this some thought.** |
| Membership Fees-Setting fees for the upcoming year. | **Senoir 10****Junior 3****Family 17** |
| Speak to Katherine Bett regarding our use of social media to publicise events | **Steve had emailed** |
| Organise a meeting or feedback from our newest members to find out why they chose orienteering/SN. How have they got on etc? | **Ask GS to provide contact details for new members and Mel can send out emails to try and get new ideas.** |
| Junior League-Dave Lane has stepped down and supposedly Gill Prowse has taken it on. Have we had any contact with Gill to confirm this and that she is happy to take on the role? | **Who is collating results this week? Has anyone contacted schools? HLP to contact Dave and Gill** |
| Club kit order | **Helen to chat to Gill regarding quantities** |

**Date of next meeting: 22nd Nov 2022 7.30pm**

Helen Le Page

SN Sec

October 2022

**Expence policy**: trying to pull loose ends together, so expense claims are easier. Keep our milage same as BOF

**Event helpers-**other local clubs offer 50% same as us. If we are going to let helpers run for free then we could enter then through SMcK rather than pay the racesignup fee. Would be around just under £400 across the SS. 100% discount on SS and on level B/C upto a maximum of £10

**Reasonable expenses of club claims-** see table of claims. Should we be paying a higher % to encourage more people to attend? Have a think and make a counter proposal for club contribution. Event official, club coach and other appropriate courses.

**PP junior relay –** 100% of relay entry for juniors, 50% for adult relay teams. Just needs re-wording.