**Minutes for SN COMMITTEE MEETING on Tuesday 20th June 2023 at 7.30pm**

1. **Attended by: Steve McKinley, Helen Le Page, Steve Peacock, Paul Fox, Mel Slade**
2. **Apologies: Debbie Robinson**

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| **TO BE RESOLVED/CONTINUED FROM PREVIOUS MEETING** | **ACTION** |
| Club Development Plan. SMcK put an article in SNaggers to see if someone is interested in doing this. It covers many aspects including mapping, coaching, competitive and financial. Needs a project manager. AS yet no one has responded or shown any interest. | **It was agreed that we would take it to the AGM for wider/club discussion.** |
| JK surplus funds request  SMcK suggested buying a dedicated laptop with the money in order to facilitate helping and mapping schools. This could also be used as a backup laptop for SI activities. After giving this some thought the committee gave SMcK permission to purchase a laptop for the above use from our own funds and instead look to helping support the 2 projects below:  Woodlarks- SMcK has just made a map of their camping grounds (Outdoor experiences for people with disabilities) and has suggested that as a club we could help them set up a POC in their grounds. This could involve not only financially helping them but also giving a weekend of physical labor to help install the course.  Southwood- at the suggestion of one of our members, it would also be great to help get a POC installed at Southwood Country Park. | At present we do not have a POC manager. This will also be taken to the AGM. |
| Organise a meeting or feedback from our newest members to find out why they chose orienteering/SN. How have they got on etc? | Mel will try and speak to a few people at Alice Holt.  **Any Feedback?** |
| SMcK to send PF a map so he can start planning the SN Trophy | This has been done. |
| SN gmail account. Gill would like to change her email address for SN mail.. | **SMcK to ask Paul Frost to change Gills email address.**  **Messgae sent but no action as yet** |
| BOF safe guarding template | **Pass to Ian Komor to see if he can fill it in as Safe Guarding Officer. See if he can fill in the highlighted parts and follow the links to see if they are ok. He can come back to us for advice. Paul to send Ian’s new email address to SMcK** |
| Steve P would like to be involved with planning Hindhead/Black Down. | **Adrian and SP have met. This is now underway.** |

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| **CHAIRMANS’ REPORT** | **ACTION** |
| Work continues of T2T initiative – really need all the committee to help – this should be our idea/problem not just mine! (Thanks for the support offered to date)    Have asked Ian K about the welfare template circulated by BOF    I think we need to keep co-opted posts informed on committee email and meeting invites – no reason they should not be invited / encouraged to attend      Possibly need to discuss another email to the club from Colin on “Sport in Mind”  **Activities ideally need to be in the same place every session to allow access for all. A POC at Southwood could be perfect for this kind of thing.** | **SMcK to respond to Colin regarding this and Southwood POC. Might be able to link the 2 ventures.** |

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| **SECRETARYS’ REPORT** | **ACTION** |
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| **TREASURERS’ REPORT** | **ACTION** |
| Question: Are Saturday Series event accounts complete (apart from Woking Park, obviously)? - several do not appear to have any land use charge/donation?  Waiting for end of year to pay costs for urban. BOF levy, map fees and football club donation.  Still need to pay land use donations to get these in the accounts. Wellesley, Hogmoor, Woking Park.  Cost sheet to be made for each event for AGM  Paul to double check them and present them.  Jen Daplyn to be asked to Audit again.  Contemplate expanding a few SS events into Level C, or adding one more course (about 7/8K) and start using Army land (Mytchett, Frith Hill etc.) Numbers are recovering, but we need to attract orienteers from the other surrounding clubs. |  |

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| **EVENT SECRETARYS REPORT** | **ACTION** |
| **Saturday Series**  Hogmoor: 101 adults and 38 juniors (92 members and 47 non-BOF)  Alice Holt: 109 adults and 69 juniors (113 members and 65 non-BOF)  Woking Park: 75 adults and 32 juniors (65 members and 42 non-BOF)  John Hill-Venning agreed to organise Woking event so new planner and organiser which is great!  Jane requesting permissions for Farnham and Southwood when she applies for permissions for summer training  Annual license for Wellesley granted until June 2024    **Other SN Events**  Steve Bailey stepped up to organise Cove Brook and Philip Gristwood agreed to control  No controller for SNT yet  Adult training and T2T    **Future Level C + events**  2026 or later: Would SN be interested in hosting the CSC final?  Should we consider hosting YBT final at Wellington one year?  2024 SE long Champs is combined with SNT  CSC heats going back to a single date as 2 dates used this year caused some problems in some areas  We are supposed to be hosting the SE heat in 2026 for CSC but is a non-negotiable March date / bird-nesting season  2025: SE sprint champs is supposed to be hosted by SN but do we have a good location?    Which events should SN be bidding for in the regional meetings?  British Sprints / Middles / Longs / Relays / Nights  CSC heats (hosting heat in 2026) YES-possibly Frith Hill or Bagshot  JK  SHI  YBT finals Wellington College? July  Peter Palmer  SE Sprints (2025) SN/ Middles / Long / Relays / night champs (Longs 2024)    SN have offered to host the YBT heat for SE next year (2024) at one of our SS events - FFA?  **Misc**  Complaints from residents at Horsell Common re number of cars parked at our last event there. Jane working with Friends of Horsell, but we may need to limit number of cars next time we use the area. | **It was decided that we need a separate meeting to discuss future events. SMcK and DR to co-ordinate.**  **Steve Keys to look at the Abbotts Wood side of Alice Holt** |

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| **DEVELOPMENT OFFICERS REPORT** |  |
| Nothing to report |  |

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| **MAPPING OFFICERS REPORT** | **ACTION** |
| I have started mapping the Woodlarks campsite  Deputy Headteacher at Heatherside Junior School has asked for a map update – I have asked Pete J if he fancies doing it because I am so busy at the moment.  Work continues to update and combine a map for the next Farnborough urban race |  |

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| **TEAM CAPTAINS REPORT** | **ACTION** |
| **British Relays,**Sun 26 March:  19 teams entered. 18 complete teams on the day. One silver and three bronze medals. £357 entry fee subsidy.  **JK Relays,**Mon 10th April:  12 teams entered. Just one medal - Gold in Senior Women W120+ (with same team that won Womens Short in 2022). £335 entry fee subsidy.  **Yvette Baker Trophy qualifier,**Sun 21st May:  A large team of nearly 30 juniors took part at Bloom Wood, with good support from schools alongside our established club members - a great effort from Mel and others to put out a large team. We did not qualify for the final this year, beaten by TVOC and HH on the day. Approx £120 subsidy for the team.  **Club Handicap,**Weds 24th May:  With uncertainty over access to Rodborough we switched the event to Hogmoor and rode on the back of Army permission, with a course planned by Allan Farrington (who also provided EMIT timing). 39 entered, 37 took part. Won by John Kelly (who gets to organise next year), with runner up Dave Chapman. Cost to club £84 to cover maps, land use and EMIT hire.  **Harvester Trophy,**24th June: event no longer happening.  **SE Relays:**no event scheduled, as far as I'm aware.  **Future events:**British Mixed Sprint Relays in mid September at Brunel University, Uxbridge. Club Championships to be arranged in the autumn.  Budget slightly exceeded due to a fabulous turn up at the JK and British. |  |

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| AOB | ACTION |
| Co-opted members are not attending any committee meetings, despite being invited to them. Perhaps we need to invite other keen members who are not on the committee to attend for some fresh input? | **Possibly start inviting the whole club to committee meetings. Something to raise at the AGM** |
| Question: Our bank balance is not getting any smaller. With entry levels picking up again, we appear to be having little difficulty in making surpluses at most events.  **The committee discussed the following:**  **Run a few events each year where we have to pay more for land.**  **Maybe purchase a few SIAC enabled dibbers. (No, will continue to borrow)**  **SP thinks that buying 2 laptops would be a better use of the money.YES**  **PF suggested a club phone as an emergency call out number. SMcK to look into it.**  **Should the club own a defib? It was decided No** |  |

**Date of next meeting: Tuesday 5th September (everyone to have their draft reports ready. SMcK to compile slides again.)**

**AGM Wednesday 20th Sept 2023 7.30pm West End Hall. HLP to contact Pete Jones to book hall.**

Helen Le Page

SN Sec