

# Southern Navigators Orienteering Club

## Expenses Claim Form

### Mileage Claims

Date	Reason for Journey	Mileage

### Other Expenditure (Please attach receipts)

Date	Reason for Expenditure	Amount(£)

I declare that the above expenses have been incurred as a result of activities on behalf of Southern Navigators Orienteering club, or represent a funding request aligned to the clubs expenses and grants policy.

Signed ..... Date.....

Print .....

Money to be sent via BACS to Account Name ....., Sort Code \_\_ - \_\_ - \_\_ Account Number.....

(Please email a copy of this for to the current Club Chair for approval)

Approved ..... Date .....

Club Chair

(for Official Use only)

Checked       Paid