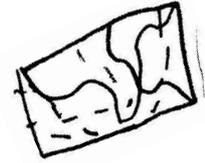


## My experience of organising a Saturday morning Junior League event.

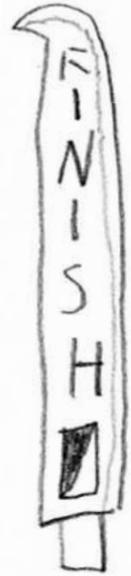


I, with the help of my family, organised the Junior League event at Eagle House on 6<sup>th</sup> February '10. We had 180 entries on the day. It was a while ago but these are my main thoughts on organising the event. We were delighted at how smoothly the event went mainly due to so many committed, enthusiastic and experienced members of SN who turn out, come rain or shine, to help put on these events.

I found the comprehensive organiser's handbook explained in detail what to do and there was lots of support from club members right from the start.

There are four main areas to consider and each one need a team allocated to it;

- registration, enquiries, dibber hiring, taking money
- car parking and travel signposting
- start
- finish, download, computers.



Creating a list of volunteers is the critical element and I did it mainly by emailing the SN list and asking people at events. Start this in motion as soon as possible as you might need to put out several requests. We had 25 volunteers in total. I was surprised to need so many but it just made it so much easier; everyone can have a run and people aren't committed to lengthy stints.

It's important to liaise with whoever is using the equipment before you so you can collect it and you need a little room to store it (just a few boxes and signs). All the equipment is supplied; we didn't have to provide anything (apart from a tin of flapjacks for the helpers but that isn't mandatory!).

It's also very important to visit the site beforehand to check the position of the car park, the start and the finish – don't leave it until the day.

The planning, map printing and putting out of controls are all taken care of by the planner.

It was a very rewarding experience and it was good to feel part of a great team of volunteers.

**Helen Ashenden**



Eagle House 6.2.10  
by Jonathan Ashenden