

MINUTES OF COMMITTEE MEETING

1. Attended by: Alan Wallis (Chair), Tony Painter (Sec), Sue Bett (Events), Paul Fox (Team Captain), Sarah Francis (Treasurer), Ian Komor (Mapping), Mark Howell (Publicity), Mel Slade (Welfare), Jane Archer (Asst events), Steve Peacock

2. Apologies for absence

Vanessa

3. Outstanding Actions from 5th June meeting.

a. The minutes were agreed a true record, but note that para nos. 3-13 should read 4-14.

b. Para 3c. Mapping Control. There was a concern that there was evidence of multiple map states and that these needed to be identified and controlled. The aim is to ensure that the website, when upgraded, has an accurate and up-to-date list of all map states, open to all. There needs to be closer liaison with the Army to ensure that new revisions are recorded and to acquire copies of updated Army maps. Ian was not present for this item. Carried over to December meeting. **Action: Ian**

c. Para 3e. Possible new areas eg Hawley Place School. **Still in hand with Sue.**

d. Para 3f. Succession of Events Secretaries. Closed. Sue and Vanessa are sharing this role.

e. Par 3h. [Mapping] Other possible areas: Gracious Pond, Stanner's Hill. Needs approach to land owner and recce. Sue had raised with Pete Jones. **Action: Ian to pursue**

f. Para 3j. Request from BOF for participation numbers. Routine action via BOF website. Closed.

g. Para 4 a. Landmarc issues. See item 4c below.

h. Para 4d. Hindhead (action from previous meeting). This event is provisionally scheduled for November 2018, which will avoid bird nesting, which seems to be the main problem. However, NT is still querying numbers (upper limit may be 500). **Suggested that a panel of orienteering and other specialists needs to be assembled to liaise with and address the NT issues, concentrating on the low risks of damage. Still outstanding. Action Sue**

i. Para 5a. Process established – JL card wording updated. Closed.

j. Para 10b. Club Comms. See item 4f below.

4. Actions arising from AGM

a. Development Officer post. Dawn has now resigned and post is vacant. A JD is held on the SN website. **Action: Alan to speak to the two individuals who volunteered at AGM (viz. Debbie and Hannah).**

b. Co-opted posts.

- It was noted that the SE and SC reps were not shown in SNaggers and attendance had been varied and intermittent. However it was essential that there was consistent and informed attendance at these regional meetings. **Action: Alan to check meeting dates and seek out volunteers**, bearing in mind that Debbie's residence may be convenient for SC meetings.

- Permanent courses. Tony was happy to accede to Steve P, who has established links with Alice Holt and Wisley. **Alan took an action to contact Jon Magee to check status of Virtual Orienteering Courses.**
- Junior reps. Nominal role, necessary for Clubmark and needs new nominees with possibly expanded role, eg Team Leader of junior squads. **Action: Sue to speak with Laurence to identify candidates.**

c. Landmarc Issues and strategy.

Difficulties with Landmarc had increased during recent months with unpredictable, unsubstantiated and short notice changes to conditions and prices. The charge for the Frith JL event was £1800, more than a 300% increase on previous arrangements, The Frith event continued at a loss, but future Landmarc areas are now in abeyance. It is known that other organizations have cancelled events due to greatly increased costs and short term withdrawal of licences.

It was agreed that the response to Landmarc when invoice was presented would be to pay an amount equivalent to previous charges, based on the anticipated cost when booked, citing factors of short notice, impact on school activities, lack of official involvement, car park not on Mod land and general good faith. **Action: Alan/Jane/Sarah to draft a considered response.**

Longer term strategy:

- To gather information and support for other Orienteering clubs and organizations using MoD land for outdoor activities, to compare their costs and experiences.
- Request a charging policy document from Landmarc.
- Propose a negotiated arrangement for orienteering, taking into account the accent on healthy youth activities (Govt. policy), and non-profit making policy.
- Raise if necessary to national Orienteering and political levels to lobby change.

Action: Alan to initiate contacts and process.

d. SCOA/SEOA affiliation

The current relationships with SE and SC were discussed. There were numerous arguments in favour of affiliation with either or both, including the relative sizes and efficiency of the regional organizations, costs, real and apparent, competition qualification criteria, levy structure, voting rights, junior sponsorship and effective use of funding.

It was agreed that there need to be closer relationships and contact with the regions and consistent representation at meetings was essential. Voting and competition rights in both regions should be a given.

Action: Alan to consider options and make recommendations. It was agreed that the club would retain the status quo for the moment, but may recommend changes to the next AGM.

e. Officials Safety Training

The club is required to ensure that event officials from 1/1/17 have attended Official Safety training. A number of club members have achieved this. It was agreed that:

A list of existing officials who are formally trained was needed. **Action: Sue to compile a list of members who have been trained and others who need to be targeted (eg future event officials)**

Training will need to be arranged to add to the pool. This could be conducted by club members and should ideally take place on a week day evening.

Paul agreed to check that attendance by a qualified First Aider was a BOF requirement at events.

In the light of recent events it was agreed that course safety needs to be tightened up, eg by displaying and applying clear course closing times and emergency phone numbers, preferably on the maps.

f. Club Comms.

The new website is making good progress. The existing website has been modified and improved and made accessible to a range of media. It still needs checking, structuring, tidying up and testing, including access by approved users. Roll-out was still planned for end 2016. The draft site is available for review on "southernclub.org.uk". Comments are invited.

Action: Sue/Alan to progress

g. Other club comms. Alan raised the need to:

- Confirm that members are content to have email addresses distributed within the club.
- Enable an unsubscribe system for former members to avoid unnecessary and expensive distribution, including restricting the dist of SNaggers only to active editors of other club newsletters. It was pointed out that the Membership Sec does this routinely.

Action: Gill to liaise with Lucy to ensure that the SNaggers mailing list is kept to the necessary up-to-date minimum outside the club.

5. Events Steve/Sue reported

Alice Holt JL postponed due to building work on site. This will mean rearrangement of the Club Champs. **(Steve to liaise with Steve Mac)**. The Saturday Series will need revision due to Landmarc issues. The following provisional event scheduling was proposed:

Sat Series: November 2016, BKO Bramshill, December 2016, SLOW event Esher Common, Jan 14th Wisley; Feb 4th Witley (or 11th at Eagle House); March 4th Alice Holt; April Frensham Heights.

Club Champs: it was proposed to negotiate to use the MV Esher Common event on 3rd Dec

SN Trophy: Still awaiting licence. Entries to open when assured, provisionally from 1/11/16

Urban event summer 2017: Proposed for Farnborough, Sundays preferred by land authorities, permissions believed to be straightforward. A future urban for summer 2018 needs to be scheduled.

JIRCS 2017: SN is due to support organizing and planning the individual day.

Actions: Steve/Sue to ratify, liaise, confirm and notify details covering the above provisional events and to confirm with originally scheduled Planners and Organisers that they can meet the revised programme.

6. Treasurer

Sarah reported Business as Usual

7. Maps

NTR at this stage, however mapping policy and issues scheduled for a future meeting.

8. Other Officials' Reports

a. Team Captain:

Possible Club Handicap date, Norbury Park GO event on Nov 13th.

Action: Alan to check availability of event to SN, SN specific courses, separate finish and confirm and notify other details.

b. Publicity. NTR

9. Christmas Dinner and Prize giving.

Tony has all aspects in hand.

10. AOB

a. Club returns. Drafted [sent 20th Oct 2016]

b. Club Conference. **Action: Alan to identify attendees/attend**

11. Date of next meeting

Wed 7th Dec 2016. Venue TBA

Tony Painter Sec SN

1st. November 2016