

MINUTES OF COMMITTEE MEETING

1. Attended by: Sue Bett (Chair), Tony Painter (Sec), Sarah Francis (Treasurer), Paul Fox (Team Captain), Dawn Williamson (Development), Ian Komor (Mapping), Mark Howell (Publicity Officer), Jane Archer (Events Asst.).

2. Apologies for absence

Steve Peacock

3. Actions arising from Committee Meeting dated 3rd December 2014

Covered by Officers' Reports

4. Events

a. Actions arising (based on Steve's report and Jane's input)

Para 4a. The December event still needs to be notified to Landmarc asap. **Action. Steve/Jane**

Para 4a. Health and Safety Workshop. Sue has contacted Katy Stubbs and identified possible dates in June and July. A venue will be needed and a round robin email to identify participants. [Afternote. Workshop booked for Saturday 11 July at West End Hall]

Para 4b. JK Sprint 2017. SN would like to run this event. Steve has checked with Phil Gristwood. **Action Steve.**

Para 4c. Paul Emmerson has evidently agreed to run the handicap.

b. Future events:

SN 50. - The event will be known as the SN 50th anniversary event. The original map seems adequate to run what is essentially a nostalgic event and using the original map adds to the retro nature of the occasion. **Sue** agreed to check the detail and control sites for any major problems (eg significant OOB). This map would also be the best basis for the souvenir mugs, the latter with lettering in gold. The map should ideally be copied (it is basically a B/W with a red course detail) and issued rather than used as a master map.

- The preference was for punches (no-one seems to have access to any rubber stamps) and the preference was to keep it simple, with no electronic timing.

- It was thought best to leave car parking and access to common sense on the day, with no need for shuttle services. Entrants would be encouraged to share transport.

- Tony is away on the day, so Ian agreed to coordinate the evening event. This basically involves getting the electronic key from the West End clerk, opening up and closing down - Suzanne (clerk) provides instructions. Drinks can be provided so long as they are not sold, so we can provide wine/beer and probably a buffet for c. 50 people. **Tony** can organise the food aspects. Steve's reqts for the presentation are noted [the hall is well set up with screen and computer connections, tables are plentiful]

- After two email requests and reminders Tony has had about 20-30 details of former members from the early days (though many will be elderly and will not be expected at the morning event; others are living at distance and may not make it). **Tony to issue a formal invite at beginning of April.** Note that Mac Gollifer is away on the day. Tony will attempt to contact John Disley.

Suggestions for contact details for personalities to be invited are welcome. **(All)**

Other events.

- Jane is covering MoD land permission.
- 18/7/15 - Evening event – Farnham. Ideally to be based at Farnham Park, possibly with additional parking. The event will be a Farnham Urban with Park event for juniors. Start times from 6.30 **Action: Jane**
- Controllers still needed for some events.
- Winter Saturday programme. **Steve to confirm** when back in harness
- Summer Training. Laurence has published a programme.
- Tony offered to run a mini event at Frith on 8th April in absence of other volunteer. [a planner subsequently volunteered but event cancelled due to land issues].

5. Treasurer. Nothing exceptional to report. Sarah reported that the accounts were in good order.

6. Mapping (Ian)

a. The draft map database is believed up-to-date, still needs some additional detail, eg. Scale, format, spec (eg sprint/conventional legend). This needs to be supported by a policy and operating procedure for managing maps and maintaining edition management, back-up and access to the database. **Continuing actions: Ian**

b. Bagshot is not currently usable owing to extensive activities on the area and consequent changes to detail. Logging was reported on Long Valley and car parking for future events may be a problem. Steve is liaising with Alice Holt to revise the Permanent course.

c. Ash. Roger Maher believed to be mapping and needs to provide an estimate. **Action: Sue**

7. Development. Dawn reported.

- The clubmark folder needs updating. **Action. Sue/Dawn**

- Calvin had queried whether the JL needed more schools. It was agreed that options for approaching schools with a view to expanding the league should be explored, encouraging affiliation and promoting participation. **Action. Dawn/Dave Lane/Sue/Mark/Laurence to explore a way ahead.**

- The Surrey Schools Orienteering event at Newlands Corner was raised; do we wish to invite the JL schools. **Action. Sue to determine.**

- Future of Fleet Family orienteering sessions. There is clear support and interest in responses to the website, so some sessions will be run. **Action. Dawn/Sue**

- It was felt that this was a good time to promote involvement by adults in orienteering in view of the current interest in the variety of running events available (eg Park run, Brutal)

6. Team Captain.

Paul congratulated the club on reaching the CSC Final again.

The YBT took place on 7/3/15 and SN did field a team. We need to confirm with SCOA that SN will represent the region in the final on 5/7/15. [Afternote (20/4/15) – confirmed]

Paul will estimate numbers for CSC to try to optimise travel and accommodation arrangements. **Action. Paul**

Paul has entered teams for JK. Teams for the British Champs to be declared after JK.

SE Relays programmed for 31/5/15

9. Publicity. Nothing exceptional to report.

10. Chair

Action 12c. (BOF Insurance reqts.) Sue to liaise with Dave Lane to ensure JL schools and other participants in JL are aware. **Action. Sue/Dave Lane**

a. National and Regional. Sue highlighted the latest BOF risk management proposals. These include the need to carry back-up lighting for night events. Risk assessments are deemed essential. BOF levies are up-to-date.

SN has 76 members who are affiliated to SE region. Feedback for the SCOA meetings is needed.

Steve Mac is now re-accredited as Event adviser.

Various requests for club support had been received from Pirbright for a demo event in June; also a pre-Sprints Friday evening touch-free training event at Buller Barracks.

11. AOB.

a. Equipment. Sue has bought more mini kites and cones. A question was raised on storage boxes – could we replace by folding boxes. This was agreed. About 50 dibber bands also needed.

b. Website. There was a discussion about the website and the following points raised:

- need for update and modification to allow for improved access on smart phones.

- need to be able to upload independently, add more pictures.

c. Newcomers' meeting. In abeyance for the moment. Tony will investigate resurrecting when SN 50 is complete.

12. Date of future meetings.

Next Committee Meeting: Tues 2nd June 2015 (Apols from Dawn noted)

AGM: Wed 16th Sept 2015 at West End Hall

Tony Painter

Sec SN