

MINUTES OF COMMITTEE MEETING on 1st February 2017

1. Attended by: Alan Wallis (Chair), Tony Painter (Sec), Sue Bett (Events), Mel Slade (Welfare), Sarah Francis (Treasurer), Paul Fox (Team Captain), Ian Komor (Mapping) (part), Mark Howell (Publicity) (part), Vanessa Thorpe (part)

2. Amendments to Minutes of last meeting: Previous mins, para 3f, last item should read: Alan to liaise with SCOA to confirm that a coordinator has been nominated.

3. Outstanding Actions from 7th December 2016

a. Para 2a. Virtual Courses. **Action: Alan to contact Jon Magee to check status of Virtual Orienteering Courses. Still live.**

b. Para 2b. Junior Reps . **Action: Sue to speak with Laurence to identify candidates. Still live**

c. Para 2c. Officials' Safety Training. Sue has compiled a list of candidates for training. Phil Batt has agreed to run a course, venue to be arranged. **Sue to check his availability and Tony to check availability of West End Hall for a weekday evening. Alan to canvass candidates to attend.** [afternote: Phil is not happy to travel to West End. Issue in abeyance until venue and leader can be confirmed.]

4. Chairman's Report

a. Club Officers and vacancies. **Action: Alan to pursue the two volunteers for the Development post. Still live**

b. Landmarc Issues and actions. Alan has had informal discussions with BOF for update on the issues relating to costs and access to MoD land. Apparently Forestry Commission policy is to operate a sliding scale of charges depending on the scale of the event; this could be a useful precedent or argument to put to Landmarc. BOF informal approaches to DIO have suggested a more sympathetic approach which BOF are expected to pursue.

Action: Jane to liaise with Alan to consider an approach Landmarc in writing to query the charging basis and suggest an arrangement similar to the FC. Jane to set up a meeting if necessary between the local Landmarc rep, Alan and Tim Pugh to clarify the situation and identify a way forward.

c. SCOA/SEOA matters. Alan is maintaining contact at Regional level. Main activities currently are JK 2017 (SEOA) and JK 2019 (SCOA). These are being monitored.

d. M25/A3 interchange proposals. NTR – **all to monitor website**

e. BOF "Xplorer" initiative. **Action: Alan to continue to monitor**

5. Events Sue reported. Main points:

- SE Night Champs, winter 2017. Bagshot not now preferred for this event; Alice Holt poss alternative. Parking costs and arrangements would need to be agreed. **Action – Sue to progress.**

- Sat series 25th March. Venue needed. **Action: Sue to check options** for Ld. Wandsworth College, Waverley Abbey. Frimley Fuel Allots further option.

- Urban 20th August 2017. Sue believes that Farnborough authorities have agreed this date.

- S. Champs 2018. Hindhead, poss date 4/2/18. Sue has had correspondence and a meeting is planned.

- Summer Training. Laurence has proposed dates and areas for Sue to review. **Action: Sue/Laurence to agree programme.**

6. Treasurer Sarah reported

- Levies up to date

- the Frith invoice has been received, but not yet paid. No follow-up has been received. The income from this event was £385, hence a large net loss.

- Sarah has assessed JL finances and reported a normal profit of about £25 per event. Income has been lower this season due to uncertainty about venues, dates and event clashes. There was a discussion of the need to increase fees and it was agreed that fees will need to go up unless numbers increase. It was noted that fewer schools have the staff commitment and level of interest than former years. **Action: Sarah to review income – v- current and perceived future attendance and recommend changes to fees.**

- Alan queried to comparative cost of maps, between Colin Dickson and BML especially for small scale events. **Action: Sarah to report.**

7. Mapping Ian reported.

a. Previous actions:

Actions from Dec 2016:

Ian to discuss use of SN maps by BAOC, process for updating, edition management, payment for SN maps used.

Ian has emailed Colin Dickson. **Action remains live.**

Ian to review all future planned events, identify maps which need update and publish the latest inventory on the website.

Map database is being updated for mounting on the new website. **Action remains live**

Action from Oct 2016: Other possible areas: Gracious Pond, Stanner's Hill. Needs approach to land owner and recce. Sue had raised with Pete Jones. **Action: Ian to pursue**

Ian has discussed; may be land access problems and uncertainty over ownership. **In abeyance for the moment.**

b. Sue has drafted a Hawley Place map which needs to be finished off. This area would be suitable for a summer training event.

c. Alan to send the updated Long Valley North map to Ian. **Action: Alan**

8. Club Comms Sue reported

a. Sue has conducted trial runs of the website, transferred content from the old site and sought comments. The new site is believed ready to roll.

- Paul raised the need to store data from the old site, pending full operation, in case information was lost.

Action: Sue to liaise with Paul Frost to confirm next steps.

- Club officers will have the facility to use SN officer email addresses. This is available now, but not used by all.

b. Alan asked what was the process for maintaining the site; it would need access by club officers to update direct to the site and probably needs a web master for technical maintenance. **Sue undertook to consult Steve Mac.** Tony suggested that a written user guide would be useful.

Action: Sue to progress asap and report on system hosting.

9. Other officer Reports.

Team Captain.

- First call for British Relays

- CSC call imminent. Venue is Cold Ash (v. TVOC and BKO) – with a good chance of progress.

- other calls in hand.

- venue for YBT will be Knole Park, Kent, running as SCOA.

10. Secretary

- The feedback from Christmas Dinner was positive.

11. AOB

a. Paul proposed a review of subsidies for representative events and juniors as events were becoming expensive. He proposed, and the Committee agreed an increase to 50% of entry fee up to a maximum of £8.

b. Alan raised the issue of other clubs or individuals requesting SN maps. Although the club wished to encourage orienteering by the wider public, a policy was needed to determine how hard or soft copy maps should be issued, bearing in mind that there were risks that these might be copied, infringe copyright, contravene land access restrictions or incur safety issues. **Action: Ian to discuss with BOF and Steve Mac and make recommendations.**

- it was suggested that, if released, maps should be uneditable copies with an expiry date.

- the club would wish for a donation towards costs, according to the type of organisation requesting.

- the map database should include details of land owners. **Action: Ian to note and apply the above conditions.**

c. Alan will be requesting volunteers for the London Marathon shortly. At JK, SN will be supporting GO on Day 2. Volunteers being sought.

d. Alan proposed a system for long term event scheduling and management. As well as a long term outline plan, he proposed that the club should be putting on courses for complete beginners and more demanding courses for experienced orienteers. Alan further proposed that the club should be cultivating more senior organizers and officials.

Action: Alan to crystallize his thoughts and circulate ideas.

e. Mark undertook to circulate the email on the Development Conference.

SOUTHERN NAVIGATORS ORIENTEERING CLUB COMMITTEE MEETING

VENUE: 1, BYRON CLOSE, FLEET GU51 3XD

DATE: WEDNESDAY 1ST FEBRUARY 2017

The meeting ended at 1020pm.

Date of next meeting: Wed 5th April 2017. Venue: Sue's house.

AGM date has been set for Wed 20th Sept 2017 at West End Hall.

Tony Painter, Sec SN

20/2/17